# Postdoc Resources Gathered by University of Washington

Below are a some useful resources for postdocs as listed by University of Washington on their website. The resources include career development opportunities, guidance on preparing for an interview, building your network, and enhancing your research, leadership and entrepreneurial skills.

### **Career Development Resources**

- Great advice for Academic Job-seekers is available at <a href="http://homes.cs.washington.edu/~mernst/advice/academic-job.html">http://homes.cs.washington.edu/~mernst/advice/academic-job.html</a>, by Professor Michael Ernst, UW CSE
- An article by Assistant Professor Philip Guo, University of Rochester, titled "Reflections on My Tenure-track Assistant Professor Job Search ", is available at <a href="http://www.pgbovine.net/guo-faculty-job-search.pdf">http://www.pgbovine.net/guo-faculty-job-search.pdf</a> . It contains the personal reflections and advice on the job search process by Dr. Guo.
- An article (published in science magazine) explaining how to "Maximize Your Chances of Landing a Faculty Job" is available at <a href="http://www.sciencemag.org/careers/2013/10/maximize-your-chances-landing-faculty-job">http://www.sciencemag.org/careers/2013/10/maximize-your-chances-landing-faculty-job</a>

## **Preparing Your Curriculum Vitae**

- Some great CV writing tips and samples are available at http://jobsearch.about.com/od/cvsamples/a/blsamplecv.htm
- 2. A detailed advice on how to write successful CVs is made available by University of Kent Careers and Employability Service at <a href="https://www.kent.ac.uk/careers/cv.htm">https://www.kent.ac.uk/careers/cv.htm</a>
- Some great advice on "Preparing a Curriculum Vitae: Proven Success Strategies" is available on <a href="https://www.livecareer.com/quintessential/curriculum-vitae">https://www.livecareer.com/quintessential/curriculum-vitae</a> by Dr. Randall S. Hansen, Quintessential Careers
- 4. Totaljobs.com provides an article on "The Art of Writing a Good CV" at <a href="http://www.totaljobs.com/careers-advice/cvs-and-applications/writing-a-good-cv">http://www.totaljobs.com/careers-advice/cvs-and-applications/writing-a-good-cv</a>

#### **Writing Your Cover Letter**

 An article on "Understanding Cover Letters" is available by Inside Higher Ed at https://www.insidehighered.com/advice/2013/11/04/essay-cover-letter-academic-jobs

## **Building Your Network**

- University of Washington has following advisory articles on networking and career building
  - a. Academic Careers: Finding Positions (PDF)
  - b. Building Your Network (PDF)
- 2. Postdoc Training has an article on significance of networking for Postdocs at <a href="http://postdoctraining.com/networking-essentials-for-postdocs/">http://postdoctraining.com/networking-essentials-for-postdocs/</a>
- 3. Cornell University Office of Postdoctoral Studies also provides a great article on how to build network at http://postdocs.cornell.edu/networking

## **Enhancing Your Skills**

Multiple resources on enhancing various skills such as Research proposal writing, leadership, and confidence building are mentioned below with their web page links.

- 1. Proposal Writing, UW Researcher's Guide
- 2. Academic Careers: Research Statements (PDF), UW Career Center
- 3. Leadership Skills, SkillsYouNeed.com
- 4. Leadership Skills: Become an Exceptional Leader, Mind Tools
- How to Find Out Your Style of Leadership, University of Kent Careers and Employability Service
- 6. Confidence, Postdoc Training
- 7. Success Careers: A Matter of Confidence, Science
- 8. <u>Building Confidence</u>, SkillsYouNeed.com
- 9. <u>Building Self-Confidence: Preparing Yourself for Success, Mind Tools</u>
- 10. Entrepreneurial Skills: The Skills You Need to Build a Great Business, Mind Tools