



Computing Research Association - Industry (CRA-I) Bylaws

Approvals

Steering Committee: 5/26/23

Full Board: 7/13/23

1. Name and Purpose

The Computing Research Association-Industry Committee, abbreviated as CRA-I or CRA-Industry, serves to convene industry partners on computing research topics of mutual interest and connect them with the Computing Research Association (CRA)'s academic and government constituencies for mutual benefit and improved societal outcomes.

2. Co-Chairs of CRA-Industry

a. Membership

CRA-I is run by two Co-Chairs, who work together to lead the CRA-Industry Steering Committee (SC) and Council and move the committee forward and address its goals. One of the CRA Co-Chairs participates as a Board member on the Computing Research Association (CRA) Board of Directors. This co-chair acts as a liaison between the CRA Board and the CRA-I Committee.

b. Selection

Co-Chairs are nominated and voted on by the CRA-I SC, from the pool of SC members. The two new Co-Chairs, who have been on the SC for at least one year, are asked a year in advance and are considered thereafter "Incoming Chairs." All selected incoming chairs are approved by the CRA Board before any decisions are finalized.

c. Length of Term

The Co-Chair's clock starts again for another three years when they begin their new position on July 1st. The two Co-Chairs serve the three-year terms together.



After three years, they rotate off together on June 30th. After their three years, Co-Chairs are considered “past chairs” and participate in the SC calls and events for one year to ensure continuity and provide historical guidance for the SC and committee. A Co-Chair is eligible again five years after their involvement with CRA-I ends.

d. Responsibilities

Co-Chairs represent the CRA-I Committee to the CRA Board, Industry, Academia, and the community at large. They participate in all SC calls. They serve a key role in reaching out to potential industry members, directing the initiatives and priorities of the committee, and connecting the right researchers with community members to move the mission of CRA-I and CRA forward.

3. Steering Committee

a. Membership

The CRA-I Committee recognizes the diversity of companies that participate in the computing research ecosystem and seeks to enable those companies, big and small, to get the greatest benefit from sharing their experiences with each other. To that end, the CRA-I SC is composed of seven members, who come from diverse backgrounds. All have connections to industry, either currently or in their past. Having two SC members from the same affiliation is not permitted. The seven members include the two Co-Chairs of CRA-Industry as well as the CRA-Industry Council Chair.

b. Selection

Selection for the CRA-I SC is based on the interest among the CRA-I Council members. Active Council members, who have served at least one year, are eligible for consideration when there is room in the rotation space.

c. Length of Term

CRA-I SC members serve a total of three years on the SC, rotating off on June 30th. Nominations are considered in March of each year. A total of seven SC



members should be maintained on the SC at all times. SC members are allowed to serve a total of two terms (6 years total) consecutively or non-consecutively.

d. Responsibilities

Members of the CRA-I SC have the opportunity to work with passionate and thoughtful colleagues on topics of significant importance to industry and the entire computing research community.

Additional responsibilities include:

- Learn from the Council’s recommendations and decide on next steps forward.
- Help develop and lead new activities, such as roundtables and workshops.
- Engage with industry to showcase the valuable work CRA-I is doing for the computing research community.
- Work with academic partners to build stronger collaborations between industry and academia.
- Engage with government agencies and related organizations (NSF, NIH, NITRD, ACM, IEEE-CS, etc.)
- Author white papers, blog posts, and contribute to other CRA-I communications efforts.
- Help increase CRA-I’s “rolodex” for continued growth and presence in the community.
- Participate in video conference once a month.
- Attend one in-person meeting per year, which will be held at the CRA’s flagship conference every other year.

4. Council

a. Council Chair

The Council will be led by one Chair. This Council Chair will serve on the SC and act as a liaison between the SC and Council. Council Chairs serve for one year (July 1-June 30) for a total of one term. The new Chair, who has been on the Council for at least one year, is selected at most a year in advance and is considered thereafter “Incoming Chair.” The selected incoming chair is approved by the SC before any decisions are finalized.



b. Membership

CRA-I recognizes that many companies not traditionally contributing or benefitting from computing research are now actively engaging with the community. CRA-I seeks to help such companies and others contribute and participate in the computing research community by facilitating open discussions among all parties (industry, academia, and government) on important trends through the CRA-I Council. Council conversations influence future directions of these trends and CRA-I develops them into best practices, white papers, and/or reports to enhance the computing research ecosystem and benefit industry and society. Having two Council members from the same affiliation is not permitted. However, a Council member and Steering Committee member can be from the same affiliation. The Council aims to have a 75/25 ratio of industry to non-industry representation. CRA-I aims to have a Council membership of 21 once steady state is reached.

c. Selection

CRA-I Council members are selected every March with a July 1st start date. This is completed by nominations or self-nominations from the community. Current Council members provide input on new members and their recommendations get approved by the SC and Co-chairs. The list of recommendations are then submitted to the CRA Board for approval.

d. Length of Term

CRA-I Council members serve a rotating three-year term, starting July 1st and ending June 30th. Council members are allowed to serve a total of two terms (6 years total) consecutively or non-consecutively.

e. Responsibilities

To fulfill its mission, CRA-I needs visionary Council members — people with great ideas, sound judgment, and the willingness to work collaboratively to see things through to completion. Additional responsibilities include:

- Recommend and offer to lead new activities that CRA-I should pursue.
- Recommend areas where CRA-I should focus its efforts.
- Offer to shepherd and participate in roundtable discussions and/or workshops.
- Contribute to whitepapers and reports.
- Participate in monthly virtual meetings.
- Handle other requests from and for the community (e.g., responding to agency RFIs), as needed and/or interested.



5. CRA-I Staff Member

- a. CRA-I is staffed by a fulltime CRA staff member. They are responsible for organizing the committee, moving the initiatives forward, and being the staff liaison between CRA-I and the CRA Executive Director and CEO.

6. Activities

- a. Roundtables and Workshop

CRA-I is pleased to be able to host community roundtable discussions and in-person workshops as needed. Ideas for roundtables and workshops can either come up from the community, among the CRA-I SC or Council, or top down from CRA's leadership. The SC ultimately decides what events are going to be held and the budget for each.

- b. Steering Committee and Council Meetings

The SC meets virtually once a month, and the Council meets virtually once a month. Once a year the SC and Council meet in-person. The in-person meetings are designed either along with an already established workshop or CRA Board meeting to reduce the travel for all participants.

7. Bylaw Changes

Changes to these bylaws must be proposed and circulated to CRA-I SC at least two weeks prior to discussion and voting. Any member of the CRA Steering Committee may offer amendments to the bylaws. Two thirds of the Steering Committee must vote to approve any change to these bylaws. The proposed changes will then be submitted to the CRA Board for final approval. The changes will take effect after receiving that approval. The CRA-I Steering Committee will review the bylaws at least every 5 years.